



APPLICATION FOR EMPLOYMENT

***Thank you for your interest in employment opportunities with 9Line, LLC.
A completed application form must be submitted to HR before an interview can be scheduled.***

POSITION INFORMATION

Position: _____ Date: _____

PERSONAL INFORMATION

First Name: _____ Last Name: _____
Street Address: _____ E-Mail Address: _____
City: _____ State: _____ Zip Code: _____
Work Phone: () _____ Home Phone: () _____

Only U.S. citizens or aliens who have a legal right to work in the U.S. are eligible for employment. Others are prohibited from employment by Federal law.

Are you presently authorized to work in the U.S.? Yes No

Federal law requires proof of your authorization. You will be asked to provide proof of your identity and employment eligibility no later than three days after employment. If hired, you must complete Section 1 of the Employment Eligibility Verification forms (Form I-9) no later than close of business on the first day of employment.

Are you a veteran of the U.S. military? Yes No

If yes, list your dates of active duty and discharge date:

From: _____ To: _____ Discharge Date: _____

Did you receive a dishonorable discharge from the military? Yes No

Answering "yes" will not necessarily bar you from employment. Each case will be judged on its own merit with respect to time, circumstances, seriousness and the type of position.

How did you become aware of this position?

PERSONAL INFORMATION CONTINUED

Criminal Conviction Information:

Have you been convicted of, pleaded no contest to, or had an adjudication of guilt withheld for a felony or first-degree misdemeanor? Yes No

Have you ever been convicted of the sale of or trafficking in, or conspiracy to sell or traffic in, a controlled substance under Florida law if such offense is a felony, or under the laws of any state or country which, if committed in this state, would constitute the felony of selling or trafficking in, or conspiracy to sell or traffic in, a controlled substance? Yes No

If you answered "yes" to this question, before you can be employed at 9Line, Florida law requires proof that you have completed all imprisonment sentences and/or supervisory/probationary sanctions imposed by the court, Parole Commission or by law. The hiring department will ask you to provide this proof if you are hired.

Have you ever been censured/disciplined or found to be in violation of ethical standards by a professional organization? Yes No

If you answered "yes" to any of the above questions, list the date, offense and describe the circumstances. *In cases of criminal charges, list the specific charge. Use additional paper if necessary.

Date:
Offense:
City/State in which convicted:
Judgment, including probation:

****Answering "yes" will not necessarily bar you from employment. Each case will be judged on its own merit with respect to time, circumstances, seriousness and the type of position.***

EDUCATION

Be prepared to provide original transcripts for all post-high school course work. Circle the highest level of attainment:

High School: 9 10 11 12 GED College: 1 2 3 4
Specialist, Masters, Doctorate Other _____

Name and location of education institution (secondary and beyond). Attach additional sheets as necessary.	Semester or Quarter Hours Completed	Did you Graduate?	Major	Minor	Degree Awarded
Name and Location:					
Name and Location					
Name and Location					
Name and Location					

EMPLOYMENT HISTORY

List all employment starting with your current or most recent job. Account for all periods including unemployment, U.S. military service and volunteer work. If you list military service as work experience, please attach a copy of your DD-214.

Job Title:

Current Employer:

Phone: ()

Supervisor's Name and Title:

Employment Dates: From:

To:

Did you work: Full-Time Part-Time

Hours:

Starting Salary: \$

Ending Salary: \$

Address:

Duties:

Reason for Leaving:

May We Contact?

Job Title:

Previous Employer:

Phone: ()

Supervisor's Name and Title:

Employment Dates: From:

To:

Did you work: Full-Time Part-Time

Hours:

Starting Salary: \$

Ending Salary: \$

Address:

Duties:

Reason for Leaving:

May We Contact?

Job Title:

Previous Employer:

Phone: ()

Supervisor's Name and Title:

Employment Dates: From:

To:

Did you work: Full-Time Part-Time

Hours:

Starting Salary: \$

Ending Salary: \$

Address:

Duties:

Reason for Leaving:

May We Contact?

PROFESSIONAL REFERENCES

Please provide at least three (3) Professional references. Include their name, address, phone number and e-mail address, and numbers of years known. Do not include former supervisors/managers to whom you reported.

Name	Address	Phone number	E-mail address	Years Known

CERTIFICATION, AUTHORIZATION AND SIGNATURE

I hereby consent to the release of any information maintained about me by all previous employers, educational institutions, law enforcement authorities, licensing boards or any other entity, agency, or individual which 9Line may contact to secure references or records. I hereby authorize 9Line to release information concerning my employment to any prospective employer or others seeking to verify my employment with 9Line. I hereby release 9Line from all liability for any truthful statement made by any employee, agent or official of 9Line authorized by Human Resources, which is made to any prospective employer and waive any claim that might arise from any such statement. I consent to the use of my social security number for 9Line business. I certify that the statements I made are true and complete to the best of my knowledge. I understand that any false statements or omissions made on this application or supplement may be grounds for immediate discharge or for removal from consideration of employment.

Signature _____ Date _____

APPLICANT INFORMATION

Affirmative Action Statement

Where underutilization exists, 9Line is committed to taking affirmative action in employment for American Indians/Alaska Natives, Asians, Native Hawaiians and other Pacific Islanders, Blacks, Hispanics, women, and persons age 40 and over. It is also committed to employ and advance in employment, qualified persons with disabilities, qualified disabled veterans, and Vietnam era veterans in all levels of employment.

The following information is needed for evaluation of recruitment programs, monitoring, and reporting only according to Executive Order 11246, and the State of Florida nondiscrimination regulations. Your response is voluntary. Refusal to respond will not subject you to adverse treatment in employment consideration.

Name of Applicant:

Race:

- Black or African American Asian/Pacific Islander
- White Hispanic
- American Indian or Alaska Native

Sex:

- Male
- Female

US Veteran Status:

- Disabled Veteran
- Vietnam Era
- Other Eligible Veteran

Equal Opportunity Statement

9Line reaffirms its policy of equal opportunity regardless of race, color, creed, religion, national origin, sex, age, martial status, disability, sexual orientation or status as a disabled veteran or Vietnam era veteran. Any discriminatory action can be a cause for disciplinary action. Discrimination is prohibited by Executive Order 11246 as amended, Title VI and VII of the Civil Rights Act of 1964, Title IX, Sections 503 and 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Vietnam Era Veterans Readjustment Assistance Act of 1972 as amended, other federal and state statutes, regulations, and company policy. If you wish to request a disability accommodation during the application process, please contact the HR department.

FOR YOUR INFORMATION, THE FOLLOWING DEFINITIONS APPLY:

BLACK OR AFRICAN AMERICAN: means a person with origins in any of the Black racial groups of Africa.

ASIAN: means a person with origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Island, Thailand and Vietnam.

WHITE: means a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

HISPANIC OR LATINO OR SPANISH ORIGIN: means a person with origins of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish Culture or origin, regardless of race.

AMERICAN INDIAN OR ALASKA NATIVE: means a person with origins in any of the original peoples of North America and South America (including Central America) and who maintains tribal affiliation or has community recognitions as an American Indian or Alaska Native.

NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER: (race) means a person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands. (Native Hawaiian does not include individuals who are native to the state of Hawaii by virtue of being born there.)

MALE: a male applicant.

FEMALE: a female applicant.

DISABLED VETERAN: An applicant entitled to disability compensation under Veterans Administration for a disability rate of 30% or more, or whose discharge/release from active duty was for a disability incurred or aggravated in the line of duty.

VIETNAM ERA VETERAN: An applicant who: (a) served on active duty for a period of more than 180 days, and was discharged or released there from with other than a dishonorable discharge, if any part of such active duty occurred (i) in the Republic of Vietnam between February 28, 1961 and May 7, 1975 or (ii) between August 5, 1964 and May 7, 1975, in all other cases; (b) was discharged or released from active duty for a service-connected disability if any part of such activity was performed during the times and places specified under (a).

OTHER ELIGIBLE VETERAN: Served on active duty during war or in a campaign or expedition for which a campaign badge has been authorized.